

**Regular Monthly Meeting
February 24, 2015**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Tuesday, February 24, 2015 at Place 400, 400 Main Street, Saint John.

1. Call to Order

The Board Chairperson, Grace Losier, called the open session to order at 10:40 a.m.

2. Record of Attendance

BOARD MEMBERS

Grace Losier, Mayor, Grand Bay-Westfield, Chairperson
Murray Driscoll, Mayor, Quispamsis, Vice-Chairperson
Bill Bishop, Mayor, Rothesay
Bette Ann Chatterton, Mayor, St. Martins
Mel Norton, Mayor, Saint John [absent]
Glen Baxter, Local Service District Representative
David Rogers, Local Service District Representative
Joan Seeley, Local Service District Representative [absent]
Sandra Speight, Local Service District Representative

OTHERS

Jack Keir, Executive Director
Mark McLeod, Fundy Region Solid Waste
Ian Macdonald, Dept. of Environment & Local Gov't
Pat MacArthy, Recycle NB
Jamie Seamans, Recycle NB
Media
General Public

3. Approval of Order of Business

The Chairperson asked for approval of the agenda as with the following amendments; addition of the Presentation from Recycle NB and New Recycle Truck.

Motion: To approve the February 24, 2015 amended agenda.

Moved: Director Chatterton
Seconded: Director Driscoll
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

Motion: To approve minutes of the January 27th, closed session as circulated.

Moved: Director Baxter
Seconded: Director Speight
Vote: Motion Carried

Motion: To approve minutes of the January 27th, open session as circulated.

Moved: Director Chatterton
Seconded: Director Speight
Vote: Motion Carried

6. Building and Planning Report

Motion: To receive and file the Building and Planning Report as presented.

Moved: Director Rogers
Seconded: Director Speight
Vote: Motion Carried

7. Presentation from Recycle NB

Chairperson Losier, welcomed the representatives from the Recycle NB, Pat McCarthy, Jamie Seamans.

Mr. McCarthy gave an overview of Recycle NB's current EPR – Extended Producers Responsibility Program which includes tires, paint, oil and glycol. These products have either a fee attached or money built to fund the recycling of the products.

The goal going forward is to have an EPR for E Waste as well as Packaging and Printed Paper (PPP). Other provinces have adopted the program, BC, Ontario, Quebec, Manitoba and Saskatchewan.

Motion: That the Fundy Regional Service Commission support in principal and recommend that Recycle NB share the information with the other Regional Service Commissions and all appropriate Stakeholders.

Moved: Director Driscoll
Seconded: Director Speight
Vote: Motion Carried

8. New Recycle Truck

Motion: To approve the overall purchase and initial deposit payment of a new Haul-All recycle truck funded by \$45,000 from the general capital fund and the remainder to be funded from the 2015 operating budget.

Moved: Director Speight
Seconded: Director Baxter
Vote: Motion Carried

9. New Scale Tender - Results

General Manager MacLeod advised that the landfills weight scale is due to be replaced and as a result tender 2015-01 was issued for the purchase and installation and closed on February 20th. Three bids were received as follows: Debly Enterprises - \$163,002, Hickey Bros. - \$218,625 and John Flood & Sons - \$199,848.

Motion: To authorize the General Manager award tender 2015-01 to the lowest bidder, Debly Enterprises in the amount of \$163,002 plus H.S.T.

Moved: Director Chatterton
Seconded: Director Baxter
Vote: Motion Carried

10. Used Tanker Tender

General Manager MacLeod advised that no bids were received last year on tender 2014-2, procedurally it is necessary to issue another tender in 2015 before continuing on the used marker. Given this is not in the 2015 budget it is necessary for a motion to issue a tender.

The purchase of a used tanker will be funded with a portion of the \$225,000 which was transferred at the December 2014 meeting to the general capital fund for equipment purchases delayed until 2015.

Motion: To approve the issue of tender 2015-02 for the purchase of a used tanker for leachate trucking.

Moved: Director Chatterton
Seconded: Director Speight
Vote: Motion Carried

11. Used Loader Tender

General Manager MacLeod advised that it is necessary to purchase a compost loader to replace the current unit which has over 13000 hours of operation. The purchase was budgeted for 2014. Given this is not in the 2015 budget it is necessary for a motion to issue a tender.

The purchase of a used loader will be funded with a portion of the \$225,000 which was transferred at the December 2014 meeting to the general capital fund for equipment purchases delayed until 2015.

Motion: To approve the issue of tender 2015-03 for the purchase of a used/new loader for compost.

Moved: Director Rogers
Seconded: Director Baxter
Vote: Motion Carried

12. Recreation Planning Assistance Grant

Executive Director Keir advised as per direction from the Board at the October 28th meeting regarding developing a master recreation plan. Meetings have been held with the municipal Recreation Directors and representatives from the Department of Healthy and Inclusive Living and we are now at the stage to send the funding request to the Minister of Healthy and Inclusive Living for the allowable funding of 75% to the amount of \$30,000.00 with FRSC funding the other 25% of \$10,000.

As outlined the next step once funding is approved is to issue and RFP for a consultant to work with the working group of Recreation Directors established for the project.

Motion: To receive and file the application letter to the Minister of Healthy and Inclusive Living.

Moved: Director Driscoll
Seconded: Director Speight
Vote: Nay – Director Bishop
Motion Carried

13. Human Resources

Chairperson Losier advised that Executive Director Keir has tendered his resignation effective May 31st.

Motion: To receive the resignation of Executive Director Keir effective May 31, 2015.

Moved: Director Driscoll
Seconded: Director Bishop

Discussion: Director Driscoll commented he is regretful that this is happening and that the Executive Director has done a good job for us and should be commended. With the effective date being May 31st, the next step will be to have the Chair and Executive Director put together a recommendation for the process to fill the position and report back to the board at the April meeting.

Director Bishop commented that he supports the work that Mr. Keir has done, sometimes under trying conditions and although he would like to hold back the retirement the plan is excellent.

Chairperson Losier commented that we have been fortunate to have someone of Jack's caliber to shepherd the organization and that with his knowledge and background he has been the go to guy for many of the other Executive Director's.

Vote: Motion Carried

14. Motion to Adjourn

Chairperson Losier called for a motion to adjourn.


Motion: To adjourn the meeting at 11:50 am.

Moved: Director Bishop
Seconded: Director Speight
Vote: Motion Carried

APPROVED (date) March 24, 2015



Grace Losier, Chairperson



Jeanne DeCourville, Recording Secretary